

No. CAPART/5(14)/2016-Pub.

Date: January 3, 2017

NOTICE INVITING QUOTATION

Sub: Sealed Quotations are invited for Printing, designing and preparation of Flex Banners, Hoardings, Standy, Backlit Boards, and Posters etc. for the Council - reg.

The Council for Advancement of People's Action and Rural Technology (CAPART) invites Quotations for Printing, designing and preparation of Flex Banners, Hoardings, Standy, Backlit Boards, and Posters etc. as per the terms and conditions given in **Annexure-I** (enclosed). Interested agencies/firms may send their quotation in the prescribed proforma as mentioned at **Annexure-II** (enclosed) in sealed envelop on or before 2:30 pm. of 18.01.2017. The quotation will be opened on the same day at 3:00 p.m.

2. The bid should be submitted in a sealed cover duly superscribed as "Bid Flex Banners, Hoardings, Standy, Backlit Boards, and Posters etc.
3. The sealed quotations in the prescribed proforma as per **Annexure-II** may be addressed to the Publication Division, CAPART, Core-5A, 2nd Floor, India Habitat Centre, Lodhi Road, New Delhi-110003 and dropped in the sealed Tender box located at Facilitation Centre of CAPART, Core-5A, 2nd Floor, India Habitat Centre, Lodhi Road, New Delhi-110003.
4. The last date for submission of quotations is **18.01.2017 by 2:30 p.m.** Incomplete bid will not be entertained. Late bids received after the specified date and time shall not be entertained.
5. Quotation document may be downloaded from CAPART's website i.e. www.capart.nic.in and CPP portal <https://eprocure.gov.in/epublish/app>. For any clarification as to the quotation document, Publication Division may be contacted on telephone at 011-24642395 (Ext. 120 and 151).



(Chiranji Lal)
Asst. Director (Publication)

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Annexure-I

Terms and Conditions:

1. The agency/firm should be located in the National Capital Region of Delhi.
2. The agency/firm should have experience of 3-5 years in the relevant field.
3. The agency/firm should have valid CST/VAT/TIN number.
4. The agency/firm should have PAN Number issued by Income Tax Department.
5. Agency/firm will have to submit draft of designs to CAPART before printing to check the design and text etc. and no extra payment will be made for preparing the draft etc.
6. CAPART reserves the right to cancel the order on found that the quality and other specifications are not as per given specifications.
7. There is a possibility that at every stage minor changes modifications might be made in the document. The agency/firm will incorporate these modifications as and when required and strictly follow the delivery schedule.
8. The CAPART reserves the right to reject any or all quotations without assigning any reason thereof.
9. Duly constituted Committee shall open and evaluate the Bids. The lowest rate of each items quoted by the agencies will be selected and will be fixed for one year. The agencies, who will accept these rates, will be empanelled for one year. However, this may be extended up to two years by mutual consent, the service is found satisfactory and as per existing rates and the same terms and conditions.
10. Dispute, if any arising in the matter shall be settled by an arbitrator to be nominated by the Council.
11. Taxes would be paid as per Govt. norms and TDS will be deducted as applicable from time to time.

Proforma for Quotation (FINANCIAL BID)

Name of work: Printing, designing and preparation of Flex Banners, Hoardings, Standy, Backlit Boards, and Posters etc. for CAPART.

S. No.	Description & Specifications of works	Unit Rate (Rs.) Per Sq. Feet (without tax)
1.	Flex Banners: 10 Onz, Star Flex UV inks, Solvant Printing	
2.	Hoardings: 13 Onz, Star Flex UV inks, Solvant Printing	
3.	Standy A: Rollup Stands(Manual) Digital Vinyle Print (UV inks used), Laminated	
4.	Standy B: Rollup Stands(Manual) Flex Solvant Print (UV inks used), 10 onz Star Flex	
5.	Backlit Boards: 18 onz Backlit Flex Philips, Surya, Hewalls (tube chowk) GI sheet (28 guaze) 1" MS Square pipe	
6.	Poster : Vinyle Print pasted on 3 mm Sun Board (Imported) [Four eyelet with nails]	
7.	Poster : Vinyle Print pasted on 3 mm Sun Board (Indian) [Four eyelet with nails]	
8.	Poster : Vinyle Print	

* Taxes would be paid as per Govt. norms

Date:

Place:

(Signature of authorized person)

Name :

Designation :

Seal :