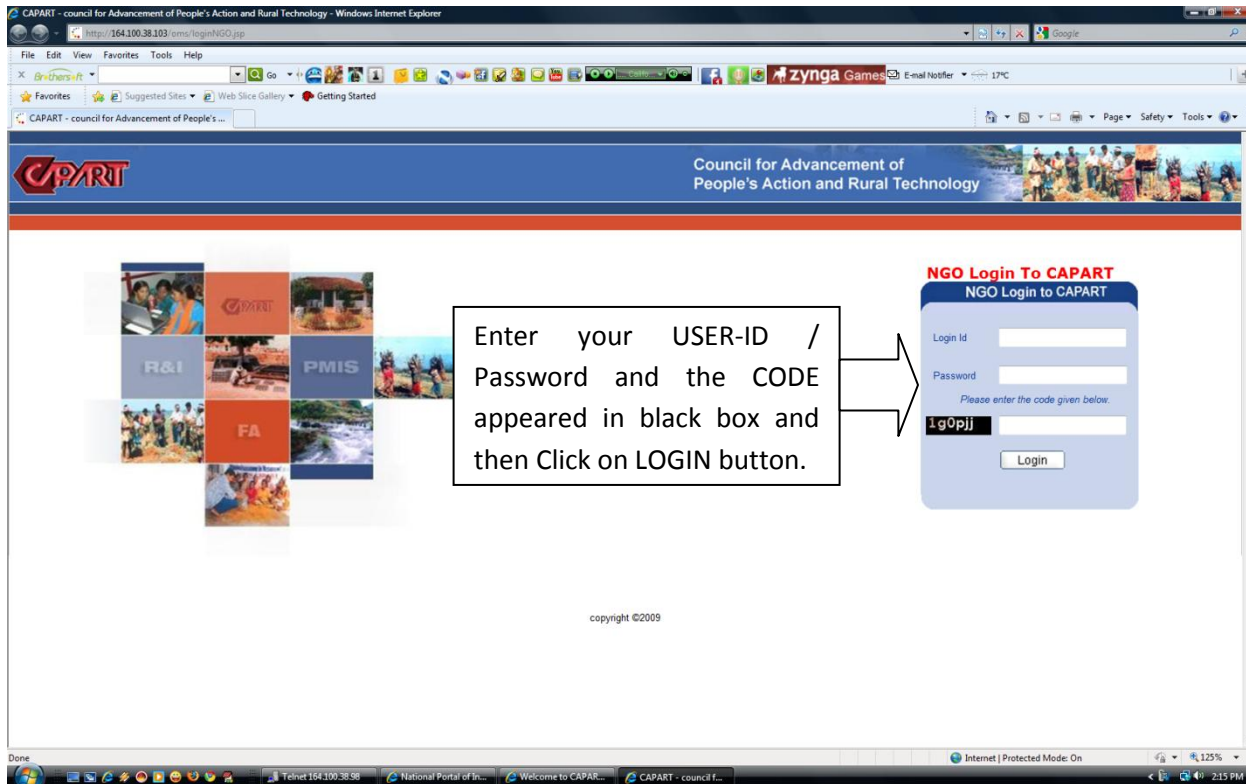


# How to track status of Project(s) and other Correspondence(s) by VO

Click on NGO/VO login from main page (i.e. [http:// capartols.nic.in](http://capartols.nic.in))



After succesfull login following screen will appear :



On clicking NGO user will get following options :

1. Project Status
2. Query Status

On clicking on “project status” user will get all the information related to the projects submitted to CAPART. Eg. Application-ID (Ngo-PS), date, name and status of project submission, Date of sanction, evaluated by etc.

**VO's DASHBOARD**

Council for Advancement of People's Action and Rural Technology

Welcome : CAPART

Home | Logout

**Project Status**

Select	File Id	Project Id	Date of Submission of Project	Name of Scheme	Status of Project	Monitor Name	Date of Sanction
<input type="radio"/>		PROJ00000010	26-May-2011	DISABILITY	Awaiting Hard Copy Of Your Application		
<input type="radio"/>		PROJ00000012	27-May-2011	PC	Awaiting Hard Copy Of Your Application		
<input type="radio"/>		PROJ00000013	27-May-2011	PC	Awaiting Hard Copy Of Your Application		
<input type="radio"/>		UG/83/84/442/CAPAR54/10007	19-May-2011	ARTS	Awaiting Hard Copy Of Your Application		
<input type="radio"/>		UG/83/84/442/CAPAR54/10008	19-May-2011	ARTS	Awaiting Hard Copy Of Your Application		
<input type="radio"/>		UG/83/84/442/CAPAR35/10003	10-May-2011	PC	Clarification Given By VO		
<input type="radio"/>	ARTS/DL/00/00001/2011	UG/83/84/442/CAPAR54/10006	17-May-2011	ARTS	File no. generated/Acknowledgement sent/ Pending At Pre Funding		
<input type="radio"/>	ARTS/BR/19/00001/2011	UG/83/84/442/CAPAR54/10005	16-May-2011	ARTS	Pay Order Generated		19-May-2011

1. Click on NGO

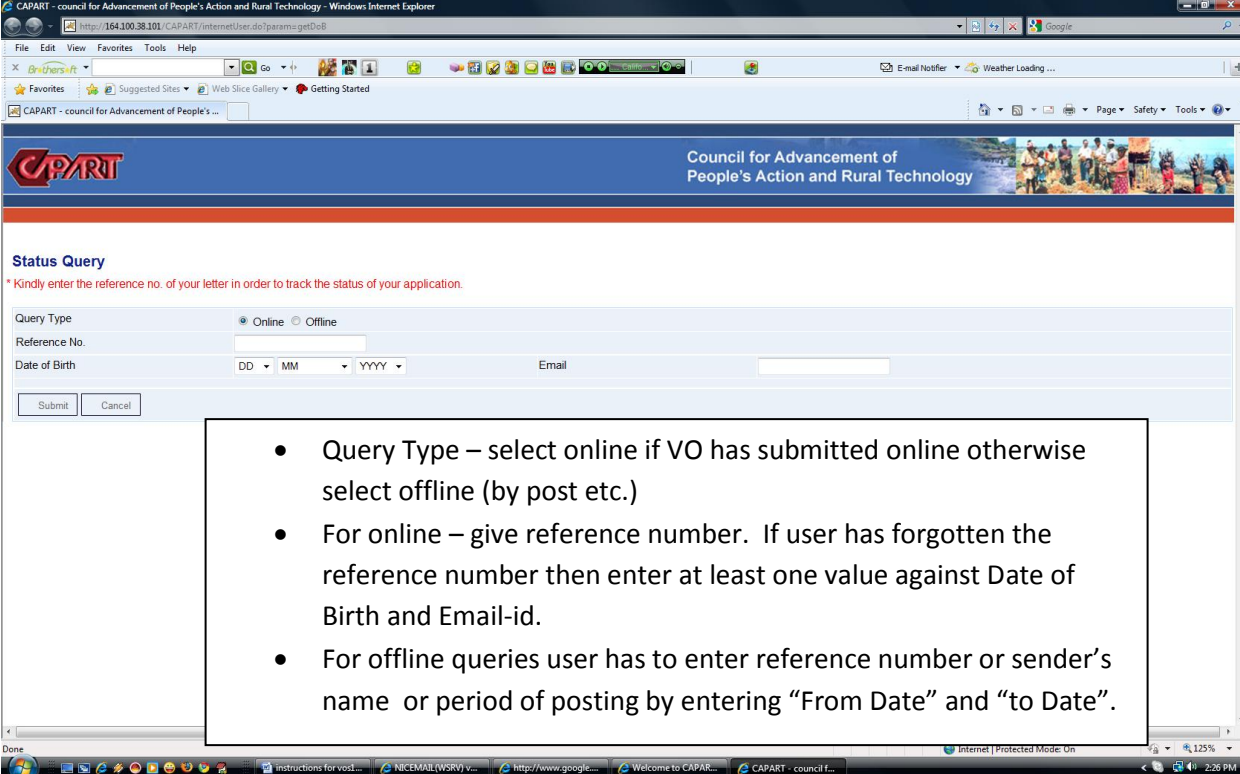
2. Click on particular file of which VO wish to know the status.

This screen is known as VO-DASHBOARD. VO can view the status of all his projects submitted to CAPART. To perform any action on particular file user need to select that file and depending upon STAGE of that particular files 'BOXES' will be appeared.

On clicking “query status” user will get the latest information of the correspondences made by VO and reply sent by CAPART and vice versa.

To track the status of correspondence click on “Query Status” option .

Following screen will appear



**STATUS QUERY**

\* Kindly enter the reference no. of your letter in order to track the status of your application.

Query Type  Online  Offline

Reference No.

Date of Birth DD  MM  YYYY  Email

- Query Type – select online if VO has submitted online otherwise select offline (by post etc.)
- For online – give reference number. If user has forgotten the reference number then enter at least one value against Date of Birth and Email-id.
- For offline queries user has to enter reference number or sender’s name or period of posting by entering “From Date” and “to Date”.

After this user will get the status of his query / post like Dak No., Date, sender & receiver name, subject, presently with and present status.