

**COUNCIL FOR ADVANCEMENT OF PEOPLE'S ACTION AND RURAL
TECHNOLOGY (CAPART)**

(A Central Govt. Autonomous Body under the aegis of Ministry of Rural
Development, Govt. of India)

COUNCIL FOR ADVANCEMENT OF PEOPLE'S ACTION AND RURAL TECHNOLOGY (CAPART) a registered society under the aegis of Ministry of Rural Development, Govt. of India invites Applications from eligible candidate in the prescribed format for filling up one post of Director (Finance) in the Pay Band of Rs.37,400-67,000/- (PB-4) plus Grade Pay of Rs.8,700/- plus allowances as admissible to the CAPART employees on deputation on foreign service terms & conditions –

(a) from amongst the officers of the organized finance services of the Govt. of India like (i) Indian Audit & Accounts Service (IA&AS), (ii) Indian Civil Accounts Service (ICAS), (iii) Indian Defence Accounts Service (IDAS), (iv) Indian Railway Accounts Service (IRAS), (v) Indian Postal and Telegraph Accounts and Finance Service etc. holding analogous post or with five years service in the Grade Pay of Rs.7,600/-.

OR

(b) From amongst the officers of the State Finance & Accounts / Audit service holding analogous post or with 7 years service in the Grade Pay of Rs.7,600/- or equivalent thereto.

OR

(c) From amongst the officers of the Central Public Sector Undertaking / Statutory, Autonomous organization holding analogous post in the finance wing or with five year service in Grade Pay of Rs.7,600/- or equivalent thereto and possessing qualification and experience mentioned below:

Possessing the following qualification and experience

- (i) B. Com
- (ii) MBA (Finance) or Chartered Accountants or ICWA.

Having five years experience in matters related to preparation of plan, budget, management of Govt. funds, internal and external audit, C&AG audit and other related financial & accounting matters.

OR

(d) From amongst the officers of the State Autonomous Bodies / Corporation and Statutory bodies / organizations holding analogous post in the finance wing with Grade Pay of Rs.8,700/- or equivalent thereto or with seven years regular service in the Grade
contd....

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Pay of Rs.7,600/- or equivalent thereto and possessing qualification and experience mentioned below:

Possessing the following qualification and experience

- (i) B. Com
- (ii) MBA (Finance) or Chartered Accountants or ICWA.

Having five years experience in matters related to preparation of plan, budget, management of Govt. funds, internal and external audit, C&AG audit and other related financial & accounting matters.

Candidates who fulfill the above mentioned eligibility conditions may apply on plain paper in the following format :

1. Post applied for
2. Full Name (IN CAPITAL)
3. Father's Name
4. Present and Permanent Address
5. Date of Birth:
Age as on 31.05.2012 : Year _____ Month _____ Days _____
(*not exceeding 55 years*)
6. Details of employment in chronological order.

Office	Post held	From	To	Pay Scale	Basic Pay	Nature of duties
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7. Any additional information relevant to the post.
8. Extra curricular activities, if any.

I solemnly declare that the statements made by me in this form are correct to the best of my knowledge and belief.

(Signature of the Candidate)

Date :

Place :

in the above format alongwith complete up-to-date CR dossiers or photocopies of the ACRs for the last five years duly attested by the Gazetted Officer may be sent to the

Contd...3/-

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Chief Administrative Officer, Council for Advancement of People's Action and Rural Technology (CAPART), Zone – 4B, UG Floor, India Habitat Centre, Lodhi Road, New Delhi – 110 003. The name of the post applied for should be superscribed on the envelope. The application should reach on the above address within 30 days from the date of publication of the advertisement. Applications received after the date or without photocopies of ACRs duly attested by the Gazetted Officer or otherwise found incompletes will not be considered. While forwarding the applications it may be verified that the particulars furnished by the officer are correct and that no disciplinary or vigilance case is pending or contemplated against the officer. It may also be confirmed that in the event of selection for appointment the officer concerned will be relieved of their duties. The Council reserves the right to shortlist the number of candidates to be called for interview and amend or cancel/withdraw the posts advertised without giving any reason thereof.