

No. K-14015/12/2013-PC
Ministry of Rural Development, Govt. of India
C-21, 4th Floor, Baba Kharag Singh Marg,
State Emporia Building, New Delhi-110001

Dated 11.07.2013

CIRCULAR

Sub:- Filling up of the post of **Director General (DG)** and two posts of **Deputy Director General(DDG) in the Council for Advancement of People's Action and Rural Technology (CAPART)** on deputation /short term contract basis.

Applications are invited for filling up of the post of Director General (Pay Scale Rs. 67000-annual increment @ 3%-79000) and two posts of Deputy Director General in Pay Band 4 in the Scale of Pay of Rs.37,400-67,000/- with Grade Pay of Rs. 10,000/- in the Council for Advancement of People's Action and Rural Technology (CAPART), a registered society under the Ministry of Rural Development. The offices of DG and DDG, CAPART are presently situated at India Habitat Centre, Lodhi Road, New Delhi. The details of the posts along with eligibility criteria, educational qualifications/experience required etc. are given in **Annexure I & Annexure II** respectively.

2. The applications in the prescribed Pro-forma (**Annexure-III**), complete in all respect, may be sent to the **Under Secretary (PC), Ministry of Rural Development, C-21, 4th Floor, Baba Kharag Singh Marg, State Emporia Building, Connaught Place, New Delhi-110001**, through proper channel by 16.08.2013.

3. Details for recruitment to the post of DG & DDG (CAPART), Pro-forma, etc. are also available in the website of the Ministry & CAPART i.e. www.rural.nic.in and www.capart.nic.in

4. Advance copies of applications or those received after the prescribed closing date or not accompanied by required certificates/documents are liable to be rejected.

5. Ministry reserves the right not to fill up any or all of the vacancies.

6. This may kindly be given wide publicity.

(Guljari Lal)
Under Secretary to the Govt. of India

End: as above

To

1. All Ministries/Departments/Organizations of the Government of India with the request to circulate it among their eligible employees.
2. All Chief Secretaries of State Governments.
3. NIC DoPT, North Block for uploading on the website of DoPT and in the central portal.
4. NIC, Ministry of Rural Development for uploading in the website of MoRD.
5. DDG, CAPART for uploading in the website of CAPART.
6. The Secretary, MoRD, Krishi Bhawan, New Delhi for information.
7. All Joint Secretaries in the Ministry of Rural Development.

Details of the Post of Director General in CAPART, a registered society under the Ministry of Rural Development.

1	Name of the post	Director General
2	Number of Posts	1 (One)
3	Pay Scale	HAG. Rs.67000- annual increment @ 3% - 79000
4	Age Limit	The maximum age limit for appointment by deputation shall be not exceeding 56 years on the closing date of the receipt of applications
5	Method of Recruitment	By deputation/short term contract or by deputation for three years extendable by another two years.
6	Eligibility	<p>Service :</p> <p>Deputation- Officers under the Central or State Government holding analogous post on regular basis in the parent cadre or department.</p> <p>Short term Contract/Deputation-Officers under the Central or State Government or Public Sector Undertakings or Semi-Government or Autonomous or Statutory Organizations holding analogous post on regular basis in the parent cadre or department.</p> <p>Educational Qualifications:-</p> <p>(i) Essential: Graduate in any discipline from a recognized university.</p> <p>(ii) Preferable: Two years full time Post Graduate Degree in any discipline. Specialization in Rural Development from any Recognized Institute/ University/ Academy.</p>
7	Experience	<p>(i) Essential: At least 20 years of experience, out of which 10 years minimum in managing a rural development programme of a substantial size. A good command on various schemes on Rural Development being implemented by the Government.</p> <p>(ii) Desirable: Working experience of handling Government NGO partnership. Exceptional Leadership/ Communication skills and ability to lead a team. Experience as change agent i.e. turning around of an organization in crisis.</p>

Details of the Post of Deputy Director General in CAPART, a registered society under the Ministry of Rural Development.

1	Name of the post	Deputy Director General
2	Number of Posts	2(Two) One Post on deputation and one post on short term contract basis
3	Pay Scale	Pay Band- 4, Scale of Pay of Rs.37400-67000 with Grade Pay of Rs.10,000/-
4	Age Limit	Not exceeding 50 years, as on the closing date of receipt of applications.
5	Method of Recruitment	One post by deputation and other one by short term contract.
6	Eligibility	<p>FOR DEPUTATION</p> <p>(a) Service:.</p> <p>Deputation :- Officers under the Central or State Government holding analogous post on regular basis in the parent cadre or department.</p> <p>(b) Educational Qualifications:</p> <p>(i)Essential: Graduate in any discipline from a recognized university.</p> <p>(ii) Preferable: Two years full time Post Graduate Degree in any discipline. Specialization in Rural Development from any Recognized Institute/ University/ Academy.</p> <p>FOR SHORT TERM CONTRACT:-</p> <p>(a) Service: Officers under the Central or State Government or Public Sector Undertakings or Semi-Government or Autonomous or Statutory Organizations holding analogous post on regular basis in the parent cadre or department.</p> <p>(b) Educational Qualifications:</p> <p>(i)Essential: Graduate in any discipline from a recognized university.</p> <p>(ii)Preferable: Two years full time Post Graduate Degree in any discipline. Specialization in Rural Development from any Recognized Institute/ University/ Academy.</p>

7	Experience	<p>FOR DEPUTATION:-</p> <p>(i) Essential: At least 7 years of experience, out of which 5 years minimum in managing a rural development programme of a substantial size.</p> <p>(ii)Desirable: Working experience of handling Government- NGO partnership. Knowledge and experience of formulating of public policies and implementing programmes relating to Rural Development.</p> <p>FOR SHORT TERM CONTRACT:-</p> <p>Essential: At least 10 years of experience, out of which 7 years minimum in managing a rural development programme of a substantial size.</p> <p>(ii)Desirable: Working experience of handling Government-NGO partnership. Knowledge and experience of formulating of public policies and implementing programmes relating to Rural Development.</p>
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PROFORMA FOR APPLICATION FOR THE POST OF DIRECTOR GENERAL / DEPUTY DIRECTOR GENERAL IN THE COUNCIL FOR ADVANCEMENT OF PEOPLE'S ACTION AND RURAL TECHNOLOGY (CAPART) ON DEPUTATION /SHORT TERM CONTRACT BASIS

- Application for the Post of 1. Director General On Deputation/ Short Term Contract**
- 2. Deputy Director General on Deputation**
- 3. Deputy Director General on Short Term Contract**

(Note: Please strike in the box which is applicable.)

1. (a) Name (in block letters):
- (b) Service to which belong:
- (c) Office Address (with Tele No.):
- (d) Residential Address (with Tele No.)
- (e) Sex (Male/Female):
- (f) Whether belongs to SC/ST /OBC
2. Date of Birth (in Christian era):
3. Date of Retirement under Central/State Government Rules:
4. Present Pay (Grade Pay & Pay Band):
5. Educational Qualifications (Graduation onward):

Exams passed	University/Institution /Board	Year of Passing	Duration of Course	Subjects	Percentage of Marks obtained

6. Whether Educational Qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).
7. Details of employment in chronological order (If needed, enclose a separate sheet duly authenticated under your signature in the format below):

Office/institution /Organisation.	Post Held	Period		Nature of appointment (Regular/ Ad-hoc/Temporary /Deputation)	Scale of pay and Basic Pay/Pay Band & Grade pay	Nature of Duties (in details)
		From	To			

Note: Applicants not holding the post in Pay Band/GP pertaining to Central Government should indicate the equivalent of the pay scale vis a vis the Central Govt.'s pay scales (with proof).

8. Nature of present employment i.e. Ad-hoc /Temporary / Permanent/deputation :
9. In case the present employment is held on deputation/contract basis, please state:-
 - (a) the date of initial appointment :
 - (b) period of appointment on deputation/ contract basis:
 - (c) Name of the parent office/organization with address to which belong.
10. Details of training undergone, if any:
11. Please state briefly how you find yourself best suitable for the post applied for:
12. Any other information, which you want to furnish:

(Signature of the Applicant)

Date:

Place:

Recommendation of the Competent Authority

- i) Service particulars given by the applicant are verified w. r. t. service records and found to be correct. Attested photocopies of the ACRs/APARs for preceding 5 years are enclosed.
- ii) The Officer is clear from vigilance angle.
- iii) If the Officer is selected for appointment on deputation/short term contract in CAPART, he/she will be relieved within 15 days of receiving the intimation in this Ministry/Department/Organization.

(Signature of the Competent Authority
with office seal)